

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD JANUARY 19, 2026

On call of the roll, Commissioners present were: Pieters, Adams, Ganser, Oppermann, and Schroeder. Members Excused: Bristol; Neils. Also present were: Business Manager, Sarah Hinze; Electrical Line Superintendent, Nick Baumann; Lead Lineman, Nick Mueller; Meter Technician, Jackie Tucker and City Attorney, Chris Rogers. The meeting began at 5:30 p.m.

Public Participation: None

Minutes

Motion by Adams to approve the open session minutes of the December 8, 2025 meeting. Seconded by Ganser. On voice call, motion carried. Schroeder abstained.

Discussion and Possible Action- Official Minutes of the Utility Commission to Electronic Storage

Hinze stated that currently all minutes are being stored in paper form in a binder that is locked in the safe. She indicated that in the current age most public entities have moved to electronic storage of meeting minutes. She indicated that if the Utility were to move to electronic storage minutes the files would be backed up with all other electronic records which would be able to be recovered. She stated she also posts the minutes on the Utility's website. Motion by Schroeder to approve the move from paper storage of the official minutes to electronic storage. Seconded by Oppermann. (Pieters-Aye; Adams - Aye; Ganser – Aye; Schroeder – Aye; Oppermann-Aye).

Approval of December 2025 and January 2026 Expenditures

Motion by Adams and seconded by Schroeder to approve the expenditures as presented. On call of the roll, motion carried. (Pieters-Aye; Adams - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye).

Discussion and Possible Action- 2024 F-550 Chassis 4x4 Cab with Dump Purchase

Hinze stated the purchase invoice was included as part of the expenditures that were just approved. She stated that the total cost of the truck was \$69,500 and \$222.50 for title and plates. She stated that the old truck will be placed for sale with WI Auction Surplus.

Discussion and Possible Action- 2026 Fleet Replacements and Additions – Mini Excavator and Trailer

Hinze stated that the 2026 approved budget included the purchase of a mini excavator and trailer. She indicated that quotes of two different sized excavators with two different manufactures were obtained along with the quote for the trailer. Baumann indicated that the larger sized excavator would meet the utility's needs better and indicated that both manufactures (Bobcat and John Deer) were reputable with regards to their products. The lower of the two quotes was the Bobcat machine. Motion by Schroeder to purchase the Bobcat W48 R2-Series Bobcat Compact Excavator for the quoted cost of \$70,617.03 and to purchase the trailer for the quoted cost of \$8995. Seconded by Oppermann. On call of the roll, motion carried. (Pieters-Aye; Adams - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye).

Discussion and Possible Action- Reimbursement of CDL Federal Medical Card Costs

Hinze stated that she provided the Commission information from the DOT regarding the Federal Medical Card (Fed Med Card). She stated that this component of a CDL is required when traveling across State lines. There is an additional cost for the physical the CDL holder is required to pass in order to obtain the Fed Med Card which would cost anywhere between \$100-\$150 per driver. She stated that this is important for our employees to have in the event we respond to a mutual aide call outside of the State. Motion by Adams to approve the reimbursement of the costs required to obtain the Federal Medical Card for Utility employees. Seconded by Ganser. On call of the roll, motion carried. (Pieters-Aye; Adams - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye).

Closed Session

Motion by Adams and seconded by Schroeder to convene in Closed Session. Before voting on the motion, Pieters announced to all present that the Commission may convene in closed session pursuant to Section 19.85(1)(c), Wis Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss a Customer Accounts Clerk vacancy and to refill the vacancy. This meeting is closed pursuant to section 19.85 (1)(c) of the Wisconsin Statutes. On call of the roll, motion carried. (Pieters-Aye; Adams - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye). The Commission convened into closed session at 5:47 pm.

Open Session

Motion by Adams and seconded by Ganser to re-convene in open session. On call of the roll, motion carried. (Pieters-Aye; Adams - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye). The Commission convened into open session at 5:55 pm.

Discussion and Possible Action- Refill Vacant Customer Accounts Clerk

Motion by Adams to approve the refilling of the vacant Customer Accounts Clerk position. Seconded by Ganser. On call of the roll, motion carried. (Pieters-Aye; Adams - Aye; Ganser – Aye; Schroeder – Aye; Oppermann-Aye).

Discussion and Possible Action- Community Contribution Requests

The Commission reviewed a request from the Live Music Foundation for the 2026 program for \$1,000. Motion by Adams to approve the request as requested. Seconded by Ganser. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Schroeder - Aye; Ganser – Aye; Schroeder-Aye) Oppermann abstained.

Update on On-going Electric Utility Projects

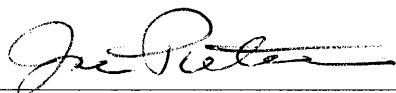
Baumann informed the Commission that they are working on ordering materials to re-stock the inventory that was used for the 2025 projects in the Food and Beverage Park, and Golf Drive. He stated that he reached out to two tree trimming companies for a quote. Only one company responded, Asplund. He stated that he will be working with them to determine the areas of town and when they can begin the work. He explained that an hour and fifteen minute outage on December 28, 2025 was caused by party balloons in the wires, but that a piece of equipment at the substation failed which resulted in a longer outage. He stated that A.C. Engineering came in to diagnose the issue and determined that the equipment needed to be replaced. He stated that the utility had the equipment in stock and it was replaced. Baumann explained that there will be an agenda item at the next meeting regarding the abandonment of an easement on N. Parkway.

Electric Utility Manager Monthly Report

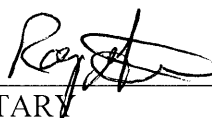
Hinze stated there are 135 AMI meters left to be replaced.

Future Agenda Items

Motion by Schroeder and seconded by Ganser to adjourn. Motion carried on a voice vote. The meeting adjourned at 6:19 pm.



PRESIDENT



SECRETARY

**CLOSED SESSION MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD ON
JANUARY 19, 2026**

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Closed Session

Motion by Adams and seconded by Schroeder to convene in Closed Session. Before voting on the motion, Pieters announced to all present that the Commission may convene in closed session pursuant to Section 19.85(1)(c), Wis Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss a Customer Accounts Clerk vacancy and to refill the vacancy. This meeting is closed pursuant to section 19.85 (1)(c) of the Wisconsin Statutes. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Schroeder-Aye; Oppermann – Aye). The Commission convened into closed session at 5:47 pm.

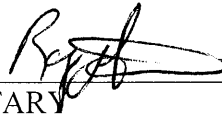
There was discussion regarding the refilling of the vacant Customer Accounts Clerk position.

Open Session

Motion by Adams and seconded by Ganser to re-convene in open session. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Schroeder-Aye; Oppermann – Aye). The Commission convened into open session at 5:55 pm.



PRESIDENT



SECRETARY

