

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD FEBRUARY 10, 2025

On call of the roll, commissioners present were: Pieters, Adams, Oppermann, Neils, Ganser, Bristol, and Schroeder. Also present were: Business Manager, Sarah Hinze; Electrical Line Superintendent, Nick Baumann; Lineman Apprentice, Nick Mueller; City Attorney, Chris Rogers. The meeting began at 5:30 p.m.

Public Participation: None

Minutes

Motion by Schroeder to approve the open session minutes of the January 13, 2025 meeting. Seconded by Neils. On voice call, motion carried. Adams abstained.

Approval of January 2025 Expenditures

Motion by Adams and seconded by Oppermann to approve the January 2025 expenditures as presented. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Bristol - Aye; Schroeder – Aye; Oppermann – Aye; Neils - Aye).

Approval of December 2024 Income Statement

Motion by Adams and seconded by Ganser to approve the December 2024 income statement as presented. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Bristol - Aye; Schroeder – Aye; Oppermann – Aye; Neils - Aye).

Discussion on Possible Action – Electric Utility Purchasing Policy

Hinze stated that the policy was sent to Attorney Rogers. Attorney Rogers explained that he reviewed the policy and recommended its approval. He added that he was satisfied with the section regarding public construction bidding as that follows the law. Motion by Schroeder and seconded by Oppermann to approve the Electric Utility Purchasing Policy. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Bristol – Aye; Schroeder – Aye; Oppermann – Aye; Neils - Aye).

Discussion and Possible Action – Community Contributions Guidelines

Hinze explained that Attorney Rogers reviewed the guidelines. The Commission reviewed the drafted changes which included requiring a copy of the organization's most recent financial statement, capped grant amounts at \$1,000 and ensuring that the organization provides community recognition of Jefferson Utilities' grant. Hinze indicated that the application form will need to be revised as well. It was the consensus of the Commission to table this agenda item until the next regular meeting.

Discussion and Possible Action – Community Contribution Requests

It was the consensus of the Commission to table these requests until such time as the guidelines are re-visited and approved. No action was taken.

Update on On-going Electric Utility Projects

Baumann explained that the overhead work along Collins Rd. is wrapping up. The underground contractors are still on standby due to the frost in the ground. Once the frost is gone, they will be finishing up Golf Dr. and then moving to the Food and Beverage Park. Baumann enlisted the help of Jaeckel to clear brush and trees from the feeders throughout the City. Oppermann commented on how nice these areas look.

Electric Utility Manager Monthly Report

Hinze updated the Commission regarding the AMI A4 meter issue, stating that a representative from Honeywell is on site to physically update the meters with the needed program. Once that is completed installation will resume. Hinze indicated that Lake Mills and Oconomowoc Utilities have implemented an opt out provision for customers who wish to not have an AMI meter attached to their residence. She explained that this provision states that the customer would pay all costs to move the meter to a separate post on the customer's property. It was the consensus of this Commission to not offer an opt out provision. Hinze updated the Commission that she is waiting to hear from Nestle regarding the next steps for the sale of the old south side substation land.

Discussion Regarding Rescheduling March 10, 2025 Meeting

Hinze indicated that she will be on vacation the week of the next meeting and inquired about rescheduling this meeting. Motion by Schroeder to combine the March meeting with the April 14, 2025 Commission meeting. Seconded by Bristol. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Bristol - Aye; Schroeder – Aye; Oppermann – Aye; Neils - Aye).

Future Agenda Items

1. Community Contributions

Motion by Ganser and seconded by Neils to adjourn. Motion carried on a voice vote. The meeting adjourned at 6:14 pm.