

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD FEBRUARY 9, 2026

On call of the roll, Commissioners present were: Pieters, Ganser, Oppermann, Neils and Schroeder. Members Excused: Bristol, Adams. Also present were: Business Manager, Sarah Hinze; Electrical Line Superintendent, Nick Baumann; Lead Lineman, Nick Mueller; Meter Technician, Jackie Tucker and City Attorney, Chris Rogers. The meeting began at 5:30 p.m.

Public Participation: None

Minutes

Motion by Schroeder to approve the open session and closed session minutes of the January 19, 2026 meeting. Neils stated that she was listed as attending this meeting and she was not present. Motion by Schroeder to approve the minutes with Neils removed as in attendance. Seconded by Ganser. On voice call, motion carried. Schroeder abstained.

Approval of January and February 2026 Expenditures

Motion by Ganser and seconded by Neils to approve the expenditures as presented. On call of the roll, motion carried. (Pieters-Aye; Neils - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye).

Discussion and Possible Action- November and December 2025 Income Statements

Hinze answered questions related to what account Jobbing/Merchandising is. She stated that when the Utility is called to assist other Utilities, those recovered costs are recorded in this account. She further stated that Kikkoman's electrician had contracted with the Utility to assist with the installation of underground conduit and installation of the fire pump equipment. Motion by Ganser to approve the reports as presented. Seconded by Neils. On call of the roll, motion carried. (Pieters-Aye; Neils - Aye; Ganser – Aye; Schroeder – Aye; Oppermann-Aye).

Discussion and Possible Action- Hire One (1) Full-Time Customer Accounts Clerk

Hinze stated that she received eight applications and interviewed five candidates. She stated that she narrowed the pool down to two. Since the next meeting is a month away, she asked if the Commission would approve the hiring of her top candidate after background checks were completed and that she would present the final candidate at the March meeting. Neils voiced her concerns that she felt the Utility was too employee heavy. Hinze explained the need for this position using the same information she presented at the January 2026 meeting. Oppermann explained he was not in favor of refilling this position, but he voted to refill the position at the last meeting. Opperman made a motion to not rehire a Customer Accounts Clerk until a time study was completed by the Utility. Seconded by Neils. On call of the roll, motion carried. (Pieters-Nay; Neils - Aye; Ganser – Nay; Schroeder – Aye; Oppermann- Aye).

Discussion and Possible Action- Abandon Utility Easement on Parcel 241-0714-3633-003

Baumann stated that S&K Doors and Windows contacted the City to purchase another 50 feet of land. There is a Utility easement within the 50 feet of land they would like to purchase. He stated that abandoning this easement will not harm any current infrastructure. Motion by Schroeder to approve the abandonment of the Utility easement on Parcel 241-0714-3633-003. Seconded by Oppermann. On call of the roll, motion carried. (Pieters-Aye; Neils - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye).

Discussion and Possible Action- Community Contribution Requests

The Commission reviewed a request from Jefferson High School for sponsorship of the Scorer's table for \$626.00. Motion by Oppermann to approve the request as presented. Seconded by Ganser. On call of the roll, motion carried. (Pieters-Aye; Neils - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye).

The Commission reviewed a request from the Friends of Goat Island for \$1,000.00 for the 2026 Goat Fest on August 2, 2026. Motion by Oppermann to approve the request as presented. Seconded by Schroeder. On call of the roll, motion carried. (Pieters-Aye; Neils - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye).

Update on On-going Electric Utility Projects

Baumann informed the Commission that he is working with Jefferson Hills to get signatures for the utility easement for this development. He stated that Asplundh should be in town over the next couple of weeks. They will begin with some of the larger trees along Feeder 5 and 1. Baumann stated that he was approached by LD

Foods regarding the transformer that they own, indicating that they wanted to move away from owning this transformer and moving to a utility owned. He stated that he is working on sizing this transformer and believes there is one in stock, but that the utility would then need to replenish this transformer. He thought maybe within the year, LD Foods would have decision on the timeline. He stated that FS Insight is considering this as well.

Electric Utility Manager Monthly Report

Hinze stated there are 55 AMI meters left to be replaced. She stated that most of these are meters where fencing or decking will have to be moved in order to get to them. The Utility will need to work with the homeowners once the weather gets warmer. The others are A-Base meters which require rewiring of the meter socket which takes more time and may require an outage. Most of these are businesses so the Utility will need to work with them to plan the outage.

Future Agenda Items None

Discussion and Possible Action- Reschedule March 9, 2026 Regular Meeting

Hinze asked if the next meeting could be rescheduled as it conflicted with a prescheduled vacation. It was the consensus of the Commission to reschedule the regular meeting of March 9, 2026 to March 2, 2026 at 5:30 pm. She thanked the Commission for accommodating this change.

Closed Session

Motion by Ganser and seconded by Neils to convene in Closed Session. Before voting on the motion, Pieters announced to all present that the Commission may convene in closed session pursuant to Section 19.85(1)(c), Wis Stats., for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, specifically to discuss a personnel matter. This meeting is closed pursuant to section 19.85 (1)(f) of the Wisconsin Statutes. On call of the roll, motion carried. (Pieters-Aye; Neils - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye). The Commission convened into closed session at 6:10 pm.

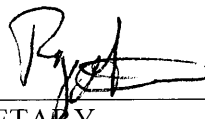
Open Session

Motion by Ganser and seconded by Neils to re-convene in open session. On call of the roll, motion carried. (Pieters-Aye; Neils - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye). The Commission convened into open session at 6:45 pm.

Motion by Neils and seconded by Ganser to adjourn. Motion carried on a voice vote. The meeting adjourned at 6:45 pm.



PRESIDENT



SECRETARY

**CLOSED SESSION MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD ON
FEBRUARY 9, 2026**

On call of the roll, commissioners present were: Pieters, Oppermann, Schroeder, Neils, Ganser. Members Excused: Bristol, Adams. Also present were: City Attorney, Chris Rogers. The meeting began at 6:10 pm.

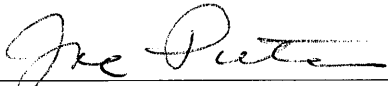
Closed Session

Motion by Ganser and seconded by Neils to convene in Closed Session. Before voting on the motion, Pieters announced to all present that the Commission may convene in closed session pursuant to Section 19.85(1)(c), Wis Stats., for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, specifically to discuss a personnel matter. This meeting is closed pursuant to section 19.85 (1)(f) of the Wisconsin Statutes. On call of the roll, motion carried. (Pieters-Aye; Neils - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye).

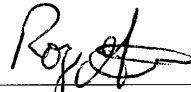
There was discussion regarding a personnel matter.

Open Session

Motion by Ganser and seconded by Neils to re-convene in open session. On call of the roll, motion carried. (Pieters-Aye; Neils - Aye; Ganser – Aye; Schroeder – Aye; Oppermann- Aye). The Commission convened into open session at 6:45 pm.



PRESIDENT



SECRETARY

