

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD APRIL 14, 2025

On call of the roll, Commissioners present were: Pieters, Adams, Oppermann, Neils, Ganser, Bristol, and Schroeder. Also present were: Business Manager, Sarah Hinze; Electrical Line Superintendent, Nick Baumann; Billing Clerk, Emily Hein; Lineman, Nick Mueller; City Attorney, Chris Rogers. The meeting began at 5:30 p.m.

Public Participation: Bristol wanted to make the Commission aware that he has been following a potential issue within the MISO market related to auction results that could have a substantial impact on energy costs. He suggested that the Commission invite WPPI to a future meeting regarding this topic.

Minutes

Motion by Adams to approve the open session minutes of the February 10, 2025 meeting. Seconded by Bristol. On voice call, motion carried. Adams abstained.

Approval of February and March 2025 Expenditures

Motion by Schroeder and seconded by Ganser to approve the expenditures as presented. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Bristol - Aye; Schroeder – Aye; Oppermann – Aye; Neils - Aye).

Approval of January 2025 Income Statement

Motion by Schroeder and seconded by Neils to approve the income statement as presented. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Bristol - Aye; Schroeder – Aye; Oppermann – Aye; Neils - Aye).

Discussion on Possible Action – Six (6) Feeder Loop Configuration Project

Hinze explained that as part of the future electric distribution system planning one of the options discussed was building out the system to have six total distribution circuits. This would consist of adding two breakers to the substation and constructing new overhead and underground lines within Jefferson. She stated that with the announcement that Onego Bio is purchasing land in the Food and Beverage Innovation Park it is time to start the planning of this project. She stated that first step is to apply for CA from the PSC. She stated that Forster Engineering will be able to assist with this application should the Commission approve to move forward. Bristol indicated that he felt this option was the best option as it would benefit all rate payers. Bristol wanted it noted that he felt strongly that the Utility should make a concerted effort to maximize the full feeder capacity of the substation. He stated he would be in favor of initiating an engineering study. Oppermann indicated that he too was in favor of fully utilizing the City's system and is in favor of this project as it benefits all rate payers. Motion by Bristol to move forward with the six feeder loop configuration project. Seconded by Adams. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Bristol – Aye; Schroeder – Aye; Oppermann – Aye; Neils - Aye).

Discussion and Possible Action – Revisions to Community Contributions Guidelines and Application Form

Hinze explained that Attorney Rogers reviewed the guidelines and that she has drafted changes to the application to follow the guideline requirements. The Commission reviewed the changes. Motion by Adams to approve the guidelines and application as presented. Seconded by Ganser. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Bristol – Aye; Schroeder – Aye; Oppermann – Aye; Neils - Aye).

Discussion and Possible Action – Community Contribution Requests

The Commission reviewed the Community Contribution requests. Motion by Ganser to approve the request from Gemütlichkeit Days for \$1,000, Jefferson Fiesta Latina for \$1,000, Jefferson High School 2025-2026 Scorers Table Sponsorship for \$625, Jefferson's Best Dam Art Fair for \$1,000 and the 9th annual Plein Air event for \$1,000. Seconded by Bristol. On call of the roll, motion carried. (Pieters-Aye; Adams – Aye; Ganser – Aye; Bristol – Aye; Schroeder – Aye; Oppermann – Aye; Neils - Aye). The Commission did not act on the request from Friends of Goat Island as it did not meet the guidelines. The Commission encouraged the Friends of Goat Island to submit a revised request.

Update on On-going Electric Utility Projects

Baumann informed the Commission that two of the Utility's Apprentices recently became Journey level Lineman. Jacob Percival and Nick Mueller passed all required schooling and exams to become certified. The Commission congratulated both on this accomplishment. Baumann informed the Commission that the underground contractors

are moving along on the work within the Food and Beverage Innovation Park. Baumann stated that the overhead lines along the Golf Drive will be coming down within the next couple of months and that all the overhead work the contractors were hired to do has been completed.

Electric Utility Manager Monthly Report

Hinze updated the Commission regarding 2024 Audit stating that the field work done by the auditors was completed in one day and that they are working on completing the financial statements for both the PSC report and the Commission. Hinze indicated that starting in May she will be in training sessions with Caselle for the implementation of the financial software. Hinze updated the Commission regarding the AMI A4 meter issue. She stated that currently AMI meters continue to be installed and that WPPI is monitoring the meters that do not report reads. She stated this has been frustrating, but that WPPI is working closely with Honeywell to address these issues. Hinze stated that with the help of Hein and WPPI, work is being done to ensure that the transfer of customer data meets the City's requirements and timeline for the transfer of the City's billing of City charges. She stated that the City and Utility are working together to ensure an easy transition. Hinze stated that the sale of the old south substation to Nestle has officially been completed.

Future Agenda Items

1. 2024 Audit

Motion by Adams and seconded by Neils to adjourn. Motion carried on a voice vote. The meeting adjourned at 6:36 pm.