

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD AUGUST 11, 2025

On call of the roll, Commissioners present were: Pieters, Oppermann, Neils, Schroeder, Ganser, and Bristol. Member Excused: Adams. Also present were: Business Manager, Sarah Hinze; Electrical Line Superintendent, Nick Baumann; Billing Clerk, Emily Hein; Meter Technician, Jackie Tucker; Lineman, Nick Mueller; City Attorney, Chris Rogers. The meeting began at 5:30 p.m.

Public Participation: None.

Minutes

Motion by Schroeder to approve the open session and closed session minutes of the July 14, 2025 meeting. Seconded by Neils. On call of the roll, motion carried. (Pieters-Aye; Bristol - Aye; Ganser – Aye; Schroeder-Aye; Oppermann – Aye; Neils - Aye).

Approval of July and August 2025 Expenditures

Motion by Neils and seconded by Ganser to approve the expenditures as presented. On call of the roll, motion carried. (Pieters-Aye; Bristol - Aye; Ganser – Aye; Schroeder-Aye; Oppermann – Aye; Neils - Aye).

Discussion and Possible Action- Community Contribution Requests

The Commission reviewed the request from Friends of Goat Island. They reviewed the established guidelines for community contributions and determined the request did not meet the requirements listed in the guidelines. Motion by Oppermann to deny the request. Seconded by Ganser. On call of the roll, motion carried. (Pieters-Aye; Bristol - Aye; Ganser – Aye; Schroeder-Aye; Oppermann – Aye; Neils - Aye). Oppermann indicated that he would reach out to Friends of Goat Island to discuss appropriate uses of community contributions.

Update on On-going Electric Utility Projects

Baumann informed the Commission that on August 12th and 13th the utility is scheduled to test Kikkoman's switchgear which will require us to power them up. Once this testing is completed it is expected that they will continue construction and will let us know when to officially turn the power on to the plant. He stated that the conduit has been installed for the apartment buildings on Masonic and that the meters are ready to go when we get the call from the developer to turn the power on. Nick stated that we have been in contact with the owner of North Golf Drive property. Hinze stated that she has been in contact with Tim Freitag and Chris Rogers regarding the progress of this development. The utility is working on getting the back lot line easements recorded for the property owner and will be installing the streetlights. She informed the Commission that the owner has been notified on several occasions, that the construction advancement payment must be received and the easements must be recorded before the utility will begin construction.

Electric Utility Manager Monthly Report

Hinze indicated that work continues to install AMI meters in between other projects. Hinze indicated that she recently attended a training at WPPI regarding Rates and Utility Financing. She stated that this was very informative and relevant to the planning of the 6-Circuit buildout project at the substation. She stated that at the next meeting she will have more information to present related to the financing of this project.

Future Agenda Items

Motion by Schroeder and seconded by Bristol to adjourn. Motion carried on a voice vote. The meeting adjourned at 6:13 pm.