

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD JULY 13, 2026

On call of the roll, Commissioners present were: Oppermann, Neils, Bristol, Adams, Ganser, and Stallman. Members Excused: Miller. Also present were: Electric Utility Business Manager, Sarah Hinze; Electrical Line Superintendent, Nick Baumann; Billing Clerk, Emily Hein; WPPI Rate Analyst I, Phil Paque and City Attorney, Chris Rogers. The meeting began at 5:30 p.m.

Public Participation: None

Discussion and Possible Action – Rate Study Presentation and Rate Increase Recommendation

Hinze introduced Phil Paque to the Commission. Paque informed the Commission regarding the parts of an electric rate application, factors to consider in rate design and the options for rate design and rate increases to consider. He explained that two options are being presented to the Commission with Version 1 following more closely to the cost-of-service model which would increase residential and general service by approximately 3.5% and increase CP classes by approximately 1-2%. He explained that Version 2 would provide a flat rate increase to all rate classes by approximately 2.46%. He explained slight increase in customer charges, distribution charges and demand charges. He stated that the goal of this rate increase is to increase the cash on hand to better align with the auditor's recommendation to have at least three (3) months on hand. He stated that WPPI recommends following the cost-of-service model. Bristol stated that he would support Version 1 which WPPI recommends noting that this increase is still lower than inflation and that the recommendation from WPPI is to do rate increase studies every 2 to 3 years to prevent large increases in rates. Paque stated that currently the timeframe for the Wisconsin Public Service Commission to approve rate cases is about 275 days and in order to file in 2026 the rate case needs to be submitted prior to August 1, 2026. After the approval from the PSC, the final approval will come before this Commission before implementation. Motion by Adams to file the rate case using Version 1 Cost of Service Model as presented. Seconded by Bristol. On call of the roll, motion carried. (Adams-Aye; Ganser – Aye; Oppermann – Aye; Bristol – Aye; Stallman – Aye; Neils - Aye).

Discussion and Possible Action – Moving Jefferson Utilities under the City as a Department

Oppermann stated that at the last meeting Rogers was tasked with drafting three (3) proposals for consideration. He explained the proposals as one (1) leaving as is, two (2) is a hybrid which the Commission retains some control and moves some control to the City and three (3) is moving total control. He stated that in his opinion the best option is two (2) the hybrid. Rogers indicated that a draft resolution was included in the packet for review. Oppermann explained that this option would move the Electric Utility as a City Department with the Utility Manager as the Department Head. Adams asked who the Department Head would be, Oppermann answered that Hinze would. Bristol indicated that he was in favor of this option. Oppermann indicated that there would be no need to rush this. The recommendation would go before the City Council for their final approval, but there would be two readings of this ordinance prior to any approval by City Council. Rogers indicated that Hinze had some questions related to the positions the Utility Commission would have authority over verses the utility positions that the City would, she suggested clarification may be helpful to state exactly which positions. She stated that in the recent past the Utility Commission approved a Purchasing Policy and that the Commission should look at both the City's policy and the policy the Commission approved as there are specific items in the Utility policy related to requirements for utilities which differ from the City's. Oppermann asked that Rogers and Hinze should work together to revise the draft resolution for the next meeting. It was the consensus of the Commission to make the changes and bring it back for the next meeting.

Minutes

Motion by Adams to approve the open and closed session minutes of the June 8, 2026, meeting. Seconded by Neils. On call of the roll, motion carried. (Adams-Aye; Ganser – Aye; Oppermann – Aye; Bristol – Aye; Stallman – Aye; Neils - Aye).

Approval of June and July 2026 Expenditures

Motion by Stallman and seconded by Ganser to approve the expenditures as presented. On call of the roll, motion carried. (Adams-Aye; Ganser – Aye; Oppermann – Aye; Bristol – Aye; Stallman – Aye; Neils - Aye).

Discussion and Possible Action – Purchase (4) Circuit Breakers for the Crawfish Substation

Baumann explained that the 27 kV circuit breakers at the substation are going on thirty (30) years old. He explained that Forster assisted with a request for bids to upgrade these breakers. He stated that two bids were received, one from ABB and one from Siemens. He stated that Forster recommended the Siemens model as it

was the least cost and used the same technology our current breakers use. The recommendation is to purchase four (4) of the Siemens "SDV-7" circuit breakers for a total contract amount of \$137,415.72. The lead time for this purchase is 30-33 weeks. Motion by Neils to approve the purchase as recommended. Seconded by Adams. On call of the roll, motion carried. (Adams-Aye; Ganer - Aye; Oppermann - Aye; Bristol - Aye; Stallman - Aye; Neils - Aye).

Discussion and Possible Action – Utility Technician Position Placement on the Compensation Structure

Hinze informed the Commission that the recommendation for Carlson Dettman was to place this position in a grade above the Meter Technician and below the Journeyman Lineman position. Motion by Stallman to approve the placement of the Utility Technician as recommended. Seconded by Bristol. On call of the roll, motion carried. (Adams-Aye; Ganer - Aye; Oppermann - Aye; Bristol - Aye; Stallman - Aye; Neils - Aye).

Closed Session

Motion by Ganer and seconded by Bristol to convene in Closed Session. Before voting on the motion, Oppermann announced to all present that the Commission may convene in closed session pursuant to Section 19.85(1)(c), Wis Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to hire two (2) Apprentices and one (1) Utility Technician. This meeting is closed pursuant to section 19.85 (1)(c) of the Wisconsin Statutes. On call of the roll, motion carried. (Adams-Aye; Ganer - Aye; Oppermann - Aye; Bristol - Aye; Stallman - Aye; Neils - Aye). The Commission convened into closed session at 6:25 pm.

Open Session

Motion by Adams and seconded by Bristol to re-convene in open session. On call of the roll, motion carried. (Adams-Aye; Ganer - Aye; Oppermann - Aye; Bristol - Aye; Stallman - Aye; Neils - Aye). The Commission convened into open session at 6:41 pm.

Discussion and Possible Action – Extend Conditional Offer of Employment to Two (2) Apprentice Candidates

Hinze indicated that the conditional offers of employer are contingent upon passed a pre-employment DOT drug screen and background check. Motion by Ganer to approve making a conditional offer of employment to Noah Copsey and Chase Janaky. Seconded by Neils. On call of the roll, motion carried. (Adams-Aye; Ganer - Aye; Oppermann - Aye; Bristol - Aye; Stallman - Aye; Neils - Aye).

Discussion and Possible Action – Hire One Utility Technician

Motion by Bristol to hire Nick Ganer into the Utility Technician position with a start date to be determined by Hinze and Baumann. Seconded by Stallman. On call of the roll, motion carried. (Adams-Aye; Oppermann - Aye; Bristol - Aye; Stallman - Aye; Neils - Aye). Ganer Abstained.

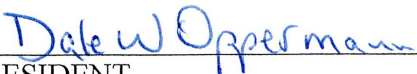
Update on On-going Electric Utility Projects

Baumann updated the Commission that the weekend of July 4th saw a few outages: underground fault on S Kranz, there was a tree limb on Garland, tree limb on Wisconsin Dr, one in Maple Grove that was determined to be 4 bad elbows and a drive who hit a pole on Highway K. It was a very busy weekend for the Lineman on call.

Electric Utility Manager Monthly Report

Hinze stated that there were still 10 meters to install. There are several that require an adapter that will need to be ordered. She indicated that the Auditors will be at the next meeting to present the 2025 Audit. She indicated that in the Commission packet a handout was provided from WPPI regarding the upcoming discussions regarding a request to extend the current WPPI contract.

It was moved by Adams and seconded by Ganer to adjourn. Motion carried on a voice vote. The meeting adjourned at 6:58 pm.



PRESIDENT



SECRETARY

CLOSED SESSION MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD ON JULY 13, 2026

On call of the roll, commissioners present were: Oppermann, Neils, Adams, Bristol, Ganser, and Stallman. Members Excused: Miller. Also present were: Electric Utility Business Manager, Sarah Hinze; Electric Line Superintendent, Nick Baumann; City Attorney, Chris Rogers. The meeting began at 6:25 pm.

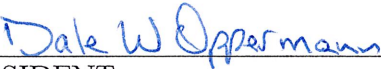
Closed Session

Motion by Ganser and seconded by Bristol to convene in Closed Session. Before voting on the motion, Oppermann announced to all present that the Commission may convene in closed session pursuant to Section 19.85(1)(c), Wis Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to hire two (2) Apprentices and one (1) Utility Technician. This meeting is closed pursuant to section 19.85 (1)(c) of the Wisconsin Statutes. On call of the roll, motion carried. (Adams-Aye; Ganser – Aye; Oppermann – Aye; Bristol – Aye; Stallman – Aye; Neils - Aye).

There was discussion of hiring two (2) apprentices and one (1) Utility Technician.

Open Session

Motion by Adams and seconded by Bristol to re-convene in open session. On call of the roll, motion carried. (Adams-Aye; Ganser – Aye; Oppermann – Aye; Bristol – Aye; Stallman – Aye; Neils - Aye). The Commission convened into open session at 6:41 pm.



PRESIDENT



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